

MINUTES
High Tech Center Training Unit Advisory Committee Meeting
High Tech Center Training Unit – De Anza Community College
Friday, January 6, 2006

COMMITTEE MEMBERS

Carl Brown	HTCTU, De Anza	HTCTU Director	present
Michael Buckley	Shasta College	Region 1	present
Thad Selmants	Sierra College	Region 2	present
Jim Kolthoff	Los Medanos College	Region 3	present
Kathleen Allen	Chabot College	Region 4	present
Nancy Carillo	Modesto Junior College	Region 5	present
Vacant	Vacant	Region 6	not present
Vacant	Vacant	Region 7	not present
Scott James	Santiago Canyon College	Region 8	present
Brian Brautigam	Riverside College	Region 9	present
Carl Fielden	Grossmont College	Region 10	present

STAFF/PRESENTERS

Peggy Tate	Chancellor's Office	present
Bob Martinengo	ATPC	teleconference
Patty Davis	CCC Live Caption	present

STAFF REPORTS

Carl Brown provided an overview of HTCTU operations. He discussed the new project HTCTU Registration Database. An early beta will be available by the end of January. The new registration software will greatly improve the ease with which trainees can register for upcoming trainings as well as review trainings they may have previously attended. The new registration system will, of course, be entirely accessible. The training registration system will store three years of training history for each user. Participants will also be able to see reviews of trainings the HTCTU has presented including comments and opinions of people who have attended those trainings. Those who register for trainings will receive virtually instant notification of their registration status. The new registration database is expected to be online in April, 2006.

The AMX database continues to expand. There are 6,000 unique book titles, almost 10,000 shared pieces of alternate media, about 1,500 video titles and growing. Sean Keegan, HTCTU web and AMX specialist is regularly offering CCC Confer virtual

trainings for the AM at database. All went to trainings winter trainings appear to be fully fully booked at this point.

The HTCTU welcomed new regional representatives, Nancy Carillo of Modesto Junior College representing region 5 and Scott James of Santiago Canyon College representing region 8. Outlines of Duties and Responsibilities for HTCTU advisory members were handed out. Regions 6 & 7 are still vacant and need representatives.

The HTCTU Network Specialist, Dale Kan's contract was reduced from 100% to 60% because of budgetary issues. Sam Ogami, the HTCTU's Assistive Computer Technology Specialist is now in graduate school at Stanford University and works 15% contract with the HTCTU. He is expected to return to the HTCTU in the spring of 2006. Use of the Daisy production tool continuous to expand and the phoneticom Daisy Generator is working reliably.

Developing Metrics for Screen Reading Skills

Carl explained that presently there really are no metrics in placed to measure the level of competency that students obtain when they go to trainings for assistive technologies. One of the most critical areas has to do with screen reader competency for students who are blind since the skill sets will affect all areas of computer interaction (e-mail, word processing, Web browsing and web-based instruction).

Thus HTCTU has proposed developing a set of metrics which would, with some degree of confidence, allow students and staff to identify beginning, intermediate and advanced levels of competency using screen readers. The HTCTU proposed putting together a small group of experts from the field in order to identify standards of competency and develop the means for measuring the standards. Ideally, this group include disabled student services program Directors, high Tech Center specialists and other community college faculty and staff who teach screen reading skills. It is anticipated that several of these individuals with themselves be experienced blind users of screen reading systems. The projected timeline for this project is approximately six months.

ATPC STATUS

Bob Martinengo of ATPC discussed the Avenal State Prison Project and the collaboration between the Chancellor's Office and the HTCTU. This project involves inmates working to become certified as braille transcribers. After receiving necessary training and certification, inmates will become fully qualified textbook transcribers. Six inmates are currently involved with the project. Electronic text formatting was also taught from scanning to proof reading. In addition, the HTCTU is lending 2 Canon 5080C scanners to be used by the project. Inmates participating in this project are carefully screened.

CCC LIVE CAPTIONING UPDATE

Patty Davis, representing CCC Live Captioning, shared with the advisory that Captioning of Live Distance Education Program (CLDEP) funding is available for equipment for captioning of live distance education courses for California Community Colleges. This is in addition to the live captioning funding. She also indicated that offline captioning at this point is not a priority of the grant. Nineteen colleges have applied for funding along with two community college districts. An announcement was made to all colleges who have Live Distance Education to ensure that any media used in distance learning be captioned and made accessible to all students. The colleges who applied for funding have to meet these 3 priorities.

- Captioning of live, synchronous DE telecourses
- Live video-streaming and live webcasts
- Equipment needs for captioning of live DE courses

All applications must be received by January 16, 2006.

CHANCELLOR'S OFFICE UPDATE

Peggy Tate of the Chancellor's Office gave a summary on the State Legislative Program that was approved by the Governor on December 8, 2005. Peggy also talked about the Mission Statement which came from the Leadership Academy. Three mission statements have been developed.

- Our mission is to make quality higher education accessible (available) to all Californians by providing advocacy, resources and support to and on behalf of the California community colleges.
- We are a state educational agency that provides leadership and ensures support and accountability to the California community college system.
- To enable the citizens of California meet their educational and training goals by providing leadership, advocacy and technical assistance to California community colleges.

Jamilah Moore was appointed by the Governor as the permanent Vice Chancellor for Government Relations and External Affairs.

Ms. Anne McKinney has been appointed as the new Director for Federal Relations. Tom Burnett, the new Vice Chancellor for Strategic Planning and Policy Analysis.

Educational Services has been reorganized into two divisions, the Academic Affairs and Economic and Workforce Development each with their new Vice Chancellors.

There is a vacancy in the DSPS Statewide Coordinator position as Scott Hamilton resigned on August 5th, 2005. A number of candidates were interviewed for the job. A complete list of new hires can be found at the CO website.

Budget Update

2005-06 Budget – In the 2005-06 state budget (SB77), California community colleges received a 9.2% increase or \$440 million above the 2005-05 level in our Proposition 98 base. The estimated 10.46% share of Proposition 98 for community colleges is the highest since 1991-92. In addition, funding for the DSPS was increased by \$5.2 million. The program received a Cost of Living Adjustment (COLA) of 4.23% and a growth adjustment of 1.76%.

2006-07 Budget – The Board of Governors (BOG) approved the proposed 2006-07 System Budget Proposal last September. The recommended increase totals \$774 million. The budget includes a 3% COLA and a growth adjustment of 4%. Also included in the budget is a Budget Change Proposal to establish a new and separate funding stream within the DSPS categorical program of \$9.6 million for two high cost programs: sign language interpreting services and real-time captioning.

Reviews of DSP&S categorical programs are currently suspended. The Galvin Group has been offering technical assistance but individual program reviews are no longer being offered.

The Learning Disability Eligibility Model Training will be held in San Diego on January 10-12, 2006.

Handouts Provided

- Minutes September 9, 2005
- Chancellor's Office DSPS Update
- Distance Education Course Funding
- Advisory Members Responsibilities List

Next Meeting: **May 19, 2006, Friday**