Minutes
High Tech Center Training Unit
Advisory Committee Meeting
High Tech Center Training Unit of the California Community College @ De Anza
Friday, January 13, 2012

COMMITTEE MEMBERS
Gaeir Dietrich      HTCTU    HTCTU Director       Present
Danielle Westmoreland Feather River College Region 1       Teleconference
Thad Selmants      Sierra College Region 2       Present
Thomas Hetherington City College of San Fran Region 3       Teleconference
James Kolthoff      Los Medanos College Region 3       Not Present
Kathleen Allen      Chabot College Region 4       Not Present
Nancee Carrillo     Modesto Junior College Region 5       Teleconference
Rick Carnahan       Oxnard College Region 6       Teleconference
Tina Anderson-Wahlberg Glendale College Region 7       Teleconference
Scott James         Santiago Canyon College Region 8       Teleconference
Linda Pugliese      Barstow College Region 9       Not Present
Carl Fielden        Grossmont College Region 10      Present
Billie Sommars      ATPC       Teleconference
Dr. Janice Emerzian    CAPED       Teleconference
Scott Valverde      Chancellor’s Office       Present
Ahmed Mohsin        Student Senate Rep       Not Present
Joseph Tucker       Student Senate Rep       Teleconference

PRESENTERS/GUESTS
Jayme Johnson      HTCTU    HTCTU Faculty       Present
Laurie Vasquez     ETAC       Teleconference
Dr. Glen Kuck

Carl Fielden, committee chairman, called the meeting to order. Thad Selmants moved to approve the minutes from last meeting; Scott Valverde seconded.

Old Business
Hiring: three people will be brought back for second interviews

New Business
VRC Summit – Scott V
One Day summit @ CCCCO
Sharing, networking
3 sites presented:
Camaraderie – Pasadena
Academics – Santa Monica
Wellnest – Butte
Challenges with space and staffing

Phase II – ABI / TBI
Training

Mike Dean
State vets work creating regular coordinators group
Regular for full-time vet specialist

Carl Fielden
Improve with other sites, lots of ideas

Proposal by Wayne
Carl Fielden
Different structural models: strengths and weaknesses
Correlate with size and number of vets

Tina
Best practices for partnering with common organizations
Funding for personnel
How patterning with VA is working

Carl Fielden
Have been around now so can quantify

Scott V
Student successful users of VRC verses not
Completion, retention, transfer
Work plan

Dr. Glen Kuck
In awe of ATPC and what it does
Wanted to compete for grant
timeline difficulties know in April by July 1st
Initially told cd lease space and then told no
Relocated / job descriptions
All bargaining units on board
Services impacted for a few weeks
Verizon issues
assigned them spam addresses
Growing pains
business practices transitioning from ways Ventura does to how SBCCD
Reporting for example
Scott very supportive
Now refining
Glen visited ironwood state prison
   one inmate being released
Ronald Reagan museum
   created content in Braille

**EduStream**
   Tele-courses— making available digitally
   No cost to students
   Digital repository
      6000-7000 clips
   Available to CCCO at no cost
   Web site – as ADA compliant as possible

**New Statewide Tutoring**
   Algebra intro
   Bio intro
   ASL- America Sign Language
   Archive captioned
   Now in pilot
   Under Catherine

**Scott V**
   James, Glen, and Gaeir
   Captioning
   Meet in May
   Video database on AMX
   Include Glen on discussion
   Tell Jayme to include EduStream

**AT Survey** (group by system needs/partnership/site visits/508 trainings distance education or lab based)
   What do you want in trainings
   How can we better support the system
   Free and low cost solutions
   Mobile platforms
   What tech is being used on your campus and what want to implement
   How can we combine free and paid
   What is most important tech to upgrade
   How to be ADA compliant on a budget
   What SMAs, networked and on servers
   Problem with software on new OS
   AT as part of regular process for best practices documentation on what need to provide so that has justification
Print Money
   Never had reporting regular
   Scott V. did look at during DSPS site visit

SSARCC System
   Online reporting
   Will be online for DSPS next year
   We’ll see where DITTT and access to print money is going
   1.6M in access to print and e-info allocations range from $5,000-$20,000 based on head count

Scott James, Quarterly newsletter trends updates in AT
   Tina, include highlights of conferences
   Laurie, archives of meetings links
   SJ, cd ask advance board
   Laurie, post list of ideas to review and add to

AMX Revision
   Thad Selmants
   Scott James

Laurie Vasquez – ETAC
   Bog meeting
   Update on instant materials
   Online instant material meeting
   Fees changed for online courses
   December meeting
   Steve Bruckerman
      Chief legal counsel
      Executive vice chancellor
      took title V language
   Will meet with ETAC on Jan 30th
   Instant materials and section
   Have at least one year of access to online material
   Tina, accessibility and 508 compliance

Scott V.
   Allocations
   e-mail Scott V. if need before posted on web
   State Budget
   Jan 12-13 released
   DSPS included proposal to block grant other categorical but not DSPS
   “x” amount must be spent on DSPS
   but still at $69M
1. Specialist in VET services
2. Michelle Ala Chapelle left
   has person on loan for support
   Shelly (Michelle) Ellis

Student success task force
   Solicited rec and now final adopted
   Change of earlier:
   Categorical funding flex taken out
   Performance based funding taken out; still FTS

Next Step
   Will discuss implementation and prioritization of recs
   “Other” group
   Has done site visits, MIS review, data analysis
   Now looking at cost study
   Final report due in May
   See need for training
   A lot should be in psych – need to add autism and ADHD categories

Study on impacts of DSPS cuts
   RFP, MPR won bid
   MPR forming task force
      Will do site visit, town halls, reviews, interviews, etc.
   Will start next week and be done by June 30, 2012
   Will start with site visits and focus group, will visit 15 sites
   Vet special position proposed but not yet funded
      has to pass exam and be on list
      has to proof the need for the position

Jayme Johnson
@ ONE
   Recently expanded to training for hire and must adjust activities
   @ ONE is $50, if you drop, otherwise free
   Has relocated to Palomar, where CCC Confer has been
   Web site and digital infrastructure
      Redesign with Moodle/Drupal
   Pre and Post tests for trainings targeted feedback
   Northern co-chair for AT CIG
      Webinar/scholarships/lunchtime sessions
   Pulse Pen in February
   HI Software
      Too $
      Initially looking at open source
   Atomic Learning
      Thad very impressed with AT offerings
      Atomic Learning willing to help with trainings
Web access with Blackboard and Moodle
Stacey Kayden
Pulse Pen and Math
One day session of the @ ONE course
Will just cover the accessibility portion
3 simple steps
1. Word styles
2. ALT Images
3. Mark Tables
YouTube captioning (lifelong mistranscription)
Legal overview and AT overview

DAISY
Phoneticom: problem with voice upgrade
Cd text only

ATPC – Billie Sommars
New book request system; good feedback
Billie at ATPC
Jeff Bauer giving tech support and taking feedback

Region 2 – Thad Salmants
ATPC has filled region in less than one minute when in archive
Reviving community in group
CAPED in December next autumn

Region 3 – Tom Hetherington
ALT med specific met 11/15, hosted by Sue R. and Chris W. all used SKYPE
Smart Pens in use
Chris – Course Compass in math: online math fully accessible
Thanks to Ron for help
HTCTU discussion

Region 5 – Nancee Carrillo
Now by March to new facility
“how to” for e-text that goes over with e-text
How to open, how to enlarge
Looking for ways to streamline
Lots of large print orders
Put in PDF and experience how to enlarge
Went from 8-10 student workers down to 2-3
Getting access from regular counselors who do not know what student needs
General counseling picking up slack
Train student workers 2 times a semester
No classes at Modesto for ALT any longer
Questions about doing videos and posting them on web and about if admin
is aware of problem for students and ADA compliance
Can put instructions on CDR

Laurie
Trainings to help college that have reduce staff
Videos of how to use ALT media

Region 6 – Rich Carnahan
Kurzweil and pricing
AT lab no longer functioning so moving to easier, cheaper
Blio instead, looking at iPod and Kindle
What features use in Kurzweil
Not promoting on taking advantage of
Nancee
Kurzweil students like scanning and highlighting PDF to RTF
Linda
Kurzweil only a couple used scan and read
Rick
Lose OCR

Region 7 – Tina

Region 8 – Scott James
Stacey Kayden w/ Smart Pen use in math – employee being note taker
New ALT media specialist part time
Scott picking up distance education
OER grant to include retention in distance education use only free or Creative Commons
Math teachers using open education courses
Initially algebra text fully accessible in Math ML
ccfaculty.org
Videos are closed captioned
One of students visually impaired and course was accessible to her (blind)
Accessible out of box

Region 9 – Linda Pugliese
New director
Megan Freeman
Survey of what AT software companies are using
First deaf student
Got offered for ASL movie

Region 10 – Carl Fielden
Adjusting to new manual
Sharing resources in region
Has opened lab to teach AT, not specific classes
Shift in developmental courses and include basic skills: demographic change
   Use AT in class
   Inspiration
   R and W gold for editing
Comment: LD students using Dragon
   Windows 7 speech, recognition good
Narrator

**Joseph Tucker** – Student Senate Rep
   SST Rep: Student Success Task Force
   March in March