

Minutes  
High Tech Center Training Unit Advisory Committee  
Meeting

**High Tech Center Training Unit – De Anza Community College**

Friday, September 11, 2009

**COMMITTEE MEMBERS**

Gaeir Dietrich	HTCTU	Interim Director	present
Bong Deiparine	HTCTU	Program Secretary	present
<i>Vacant</i>		Region 1	
Thad Selmants	Sierra College	Region 2	present
Jim Kolthoff	Los Medanos College	Region 3	teleconference
Kathleen Allen	Chabot College	Region 4	present
Nancee Carrillo	Modesto Junior College	Region 5	teleconference
Rick Carnahan	Oxnard College	Region 6	teleconference
Tina Andersen- Wahlberg	Glendale College	Region 7	teleconference
Scott James	Santiago Canyon College	Region 8	not present
Fred Frontino	Mt San Jacinto College	Region 9	teleconference
Carl Fielden	Grossmont College	Region 10	present

**STAFF/PRESENTERS**

Scott Valverde	Chancellor's Office		present
Jayne Johnson	HTCTU		present
John Throm	Student Senate Region 2		teleconference
Jaime Montgomery	ATPC		teleconference

**Chancellor's Office Update**

- Last July, a budget was passed which included significant cuts to almost all areas of higher education, community colleges and student programs including DSPS. There was an additional provision of an estimated \$130 million in federal stimulus ARRA funding directed to the state to back fill programs that were cut.
- There is a 32% cut in state funds on DSPS that will be backfilled by the ARRA funds which will leave a 16% cut.
- HTCTU was cut by 19% and by which 3% was backfilled by the CO resulting to the 16% reduction. PADS provisional language was not changed or modified.

- After the July budget, there was an inflation of the proposed \$130 million and adjustments are going to be made through program planning.
- \$37 million will still possibly go to the community college district who then makes the decision to redirect funds to the categorical program allocation.
- A Budget FAQ was developed in the Chancellor's Office website.
- Some categorical programs were given flexibility from the trailer bill that protects DSPS or EOPS.
- A third furlough day in the CO will go all the way through this fiscal year in addition to having short of staff and losing 7 weeks of work for every full time employee.
- A 38% cut from the PADS budget was made which resulted to cancelling concept proposals and subcontracts for this year, taking out travel and reducing the number of advisory committee.
- CO will go over implementing guidelines to give flexibility to programs and colleges.
- Program reviews were suspended for at least 3 years. Galvin Group will still provide technical assistance to the CO for this fiscal year.
- Extended deadline for 08-09 expenditures is September 30, 2009 and deadline for end of year report is November 02, 2009.
- New Mental Health Specialist is Betsy Sheldon from California Department of Education.
- CO will possibly be hiring a third dean before the end of the year.
- CO is preparing for the Director's Training, CAPED and the Regional Coordinator's Meeting.

### **New Business**

- Janice Emerzian of Fresno City College is the new CAPED representative.
- Region 1 representative is still vacant.
- Gaeir Dietrich reported that the HTCTU will lose an estimated \$160,000 based on the 16% budget reduction which will impact staff hiring and possibly cutting back work hours.
- HTCTU will continue to offer trainings and even increase the number of site visits to colleges who have issues in travelling. Travel policies will be the same and expenses for people attending HTCTU trainings will still get reimbursed.
- HTCTU is still in the process of hiring the new HTCTU Director and the ACT Trainer/Specialist.

### **Student Senate Report**

- The advisory will look into sending John Throm as Student Senate representative to CAPED conference expenses paid from registration, travel to hotel. CO might be able to cover travel through PADS reimbursement and HTCTU will cover registration.
- Student Senate is preparing for the General Assembly on November 6-8, 2009 at the Westin St. Francis, San Francisco.
- HTCTU or a member of the advisory board proposed to do sessions or demonstrations regarding alternate media and assistive technology during the break out periods of the

Student Senate General Assembly this year on November or if not the next one in Spring.

- For more information, visit the Student Senate website: [www.asccc.org](http://www.asccc.org) under events.

### **ATPC Update**

- Jaime Montgomery talked about AccessText Network (ATN). This is a membership exchange network that will facilitate and support the national delivery of alternative electronic textbooks to higher education institutions for students with documented disabilities. AccessText will serve as the national nucleus for post-secondary distribution of approved alternative textbook file exchanges, training, and technical support.
- AccessText membership cost for colleges might be the same as RFB&D estimated to \$400/year.
- New members will go through a 2 hour training online class. AccessText is based in Atlanta, Georgia. Full launching is July 2010.
- AccessText is currently funded through 9 publisher membership donations including McGraw Hill, Pearson, etc.

### **Vets Project Update, Myra Lerch & Gaeir Dietrich**

- Santa Monica College opened a Veterans Resource Center. Myra hopes to get a uniformity name (VRC) in every community college who plans to open a veteran center.
- Myra, Gaeir, Scott V and Ellen Zellmer met up and discussed application process for veterans and possible technology they could use with discounts through the foundation.
- VRC will also eventually become a resource not only to vets but to faculty and staff of community colleges. Colleges who are interested to open a VRC should contact Myra and could possibly become the resource center for their respective regions. Myra's email: [lerchmy@butte.edu](mailto:lerchmy@butte.edu).

### **ACT/Web Accessibility Update**

- Development of the @One distance education modules.
- Continued development of new skills & knowledge (508, math, PDF, applications for creating web media, web standards, web technology listservs, etc)
- Collaboration with other agencies: @One project, CSU & UC, Community Organizations, CalWAC, EduStream, ATIA (webinar), ATHEN, Educause, Knowbility, AHEAD, DAISY Consortium, Galvin Group, etc.
- Examination of HTCTU digital assets and instructional technology infrastructure.
- DAISY Phoneticom – maintenance and support for the SADX plugin for MS Word
- Consideration and review of distance education methods for future development and delivery of trainings and information.
- Maintaining and updating the lab, instructional material creation capability, and ability to function efficiently and effectively on the road.

- Exploring new software for the LD Project and for Time/Data management
- Exploring CMS and LMS systems for next phase of SSSLD project
- Distance Education Access Guidelines is in progress with excellent prognosis for relevant and helpful document.
- Future Trainings and Presentations:
  - DAISY in a box- train the trainer for basic DAISY benefits and use
  - Assessing Alternate Media Production
  - Flash Accessibility
  - Dreamweaver Accessibility
  - Access Concerns in Emerging Digital Media
  - Social Media and Accessibility
  - System Needs
- Recent conferences:
  - Northern Rocky Mountain Chapter of AHEAD Conference: May 17-21, Billings, Montana –Featured Speaker/Trainer. Topics: Institutional Options for Print Access, Accessible Documents with Word and PDF, DAISY Revealed, Access Issues in Distance Education, Alternate Media Workflow Issues and Resources, Closed Captioning in general and for the web.
  - Online Teaching Conference – June Topics: Best practices for accessible distance education, Accessible Learning Management Systems.
  - AHEAD – July Topics: Accessibility in Higher Education, a technological perspective, Affordable Reading Systems, Accessible PDF's, Save as DAISY Plugin for MS Word.
- Future conferences:
  - CAPED: October 18-21, San Diego Ca - TOPICS: Affordable Reading Systems, Selecting Software for Students with LD, Roundtable with Gaeir, Distance Education Access Guidelines Report.
  - Accessing Higher Ground, Denver CO- November 10-14, 2009 – TOPICS: 1-day Preconference: Web Accessibility, Regular conference session: Evaluating Alternate Media Production
  - ATIA, Orlando FL – January 28-30, 2010: TOPICS: Captioning Digital Media, Pulse Pen

#### **Handouts Provided**

- Minutes, May 8, 2009
- Vets-to-Vets Project Draft, Fall 2009
- FAQ Regarding Services to Students with Disabilities

**Next Meeting: January 14, 2010**

