

Minutes
High Tech Center Training Unit Advisory Committee
Meeting

High Tech Center Training Unit – De Anza Community College

Thursday, January 14, 2010

COMMITTEE MEMBERS

Gaeir Dietrich	HTCTU	Interim Director	present
Danielle Westmoreland	Feather River College	Region 1	teleconference
Thad Selmants	Sierra College	Region 2	not present
Tom Hetherington	City College of San Francisco	Region 3	present
Kathleen Allen	Chabot College	Region 4	not present
Nancee Carrillo	Modesto Junior College	Region 5	teleconference
Rick Carnahan	Oxnard College	Region 6	teleconference
Tina Andersen- Wahlberg	Glendale College	Region 7	teleconference
Scott James	Santiago Canyon College	Region 8	teleconference
Fred Frontino	Mt San Jacinto College	Region 9	teleconference
Carl Fielden	Grossmont College	Region 10	present

STAFF/PRESENTERS

Scott Valverde	Chancellor's Office	not present
Jayne Johnson	HTCTU	present
John Throm	Student Senate Region 2	present
Jaime Montgomery	ATPC	teleconference
Laura Vasquez	Distance Education	teleconference
Janice Emerzian	CAPED	teleconference

New Business

- The Advisory welcomes Danielle Westmoreland of Feather River College representing Region 1.
- CAPED supports that the DSPS should get ARA funding.
- The Governor's 2010-11 budget is looking at further cuts for EOP&S. As for this date, there are no more further cuts for DSPS.
- Gaeir Dietrich has put together an in-depth Section 504 versus 508 presentations available for the community colleges. This will eventually be available online at the HTCTU website.

Veteran's Resource Center Project Update

- The VRC final draft was provided to the committee members which talks about the actual project, the need for it, college requirements who wants to participate, the pilot study, outcome and what will be provided for the center chosen.
- An application will be available to all colleges in the California Community College system once approved by the Chancellor's Office. There will be no direct cost involved to the individual campus; indirect costs will consist of providing physical space, furnishings, limited equipment, and staff time.
- Deadline for submission of completed applications is on March 1, 2010.
- 12 pilot sites will be chosen unless the college can provide its own computers and monitors.

Distance Education Update

- Laurie Vasquez is facilitating an accessibility class put together by Jayme Johnson and Gaeir Dietrich. The class basically offers information about creating accessible online courses to students with disabilities. Her goal is to have the information from this class to speed on updating the 1999 access guidelines for the ETAC on March.
- The class is a 4 week course:
 - First week: Background and Overview
 - Second week: Best practices for creating accessible documents
 - Third week: Captioning
 - Fourth week: Maximize accessibility using course management system

Director/Alternate Media Update

- HTCTU will hold off on hiring the Assistive Technology Specialist position for this year until we get the May revise and for the budget cut issues get stabilized.
- HTCTU will be getting interns for the summer to help out with projects.
- AccessText Network (ATN) is in beta and is still free of charge. So far campuses who are ATN members are getting good turnarounds with their files.

ACT/Web Accessibility Update

- Jayme is working on;
 - HTCTU digital assets and instructional technology infrastructure such as licenses, hardware, evaluations, updated technology, lessons, etc.
 - AMX DB & Training Registration DB: maintenance and updates, possible connections to each other and Edustream. Potentially including the videos produced through CCC Confer.
 - Atomic Learning Project, DAISY, Phoneticom, the SADX plugin for MS Word, Math, Hardware Players and Audio Recorders
 - Distance Education with @One and LD Software Project
- HTCTU Intern: Shri Kumar Lakshmanan, Alternate Media Specialist & Instructional Assistant at Ohlone College, earning Masters in Instructional Technology & Design from

CSUSF, will be working on a 90-hour onsite project to be defined for the summer, probable relation to Distance Education.

- Recent Conferences:
 - CAPED in San Diego. Presented Affordable Reading Systems, Selecting Software for Students with LD and Affordable Reading Systems.
 - Accessing Higher Ground (AHG) in Westminster CO. Presented Advanced Web Accessibility as bridge between Educause and AHG conference, Assessing Alternate Media Production, Math DAISY
- Upcoming Conferences
 - Assistive Technology Industry Association (ATIA), Jan 26-30, Orlando FL
 - MacWorld, Feb 9-13, San Francisco, CA
 - CalWAC, Feb 8-10, Santa Clara, CA
 - South by Southwest (SXSW), March 12-16, Austin, TX
 - CSUN March 22-27, San Diego, CA
- New Trainings
 - Overview of Windows AT
 - Overview of Mac AT
 - Introduction to AT

Student Senate Update

- Recent Conference:
 - Fall General Assembly, Nov 6-8, Westin St. Francis San Francisco. 86 schools participated. Theme was SOS (Save Our Schools) Educated Voices Light the Way.
 - CAPED
- Upcoming Conference/Events:
 - Spring General Assembly, April 30 – May 2, Westin Bonaventure LA. Fee is \$195.
 - March in March, March 22, Sacramento. This march is organized by students towards the state capitol for awareness regarding cutting education during the budget crisis.

ATPC Update

- 900+ books were processed from September to December 31, 2009.
- 500+ books have already been processed since January 1, 2010.
- Recent conferences:
 - CAPED, San Diego
 - ATPC Advisory, San Diego
 - Accessing Higher Ground, CO
- ATPC has done Perkins Braille Repair courses at Ironwood State Prison.
- Jayme Montgomery of ATPC started a Team Leader Certification Program at Ironwood and trained 12 additional inmates at Ironwood in e-text learning and Braille.
- ATPC is working with 5 independent contractors in ordering books, researching titles and publishers, and book processing.

- ATPC is also using ATN which just recently updated to 1.4 beta version with screen refreshes and has better security features. Membership cost may be \$400 per year per college.
- Their new FTP server is now in beta.
- Jayme is looking forward in getting the DAISY training from HTCTU.

Chancellor's Office Update

- Please see attached document from Scott Valverde.

Handouts Provided

- Minutes: September 11, 2009
- VRC Project Final Draft Packet

Next Meeting: May 21, 2010