

Minutes  
High Tech Center Training Unit Advisory Committee  
Meeting

High Tech Center Training Unit – De Anza Community College

Friday May 21, 2010

**COMMITTEE MEMBERS**

Gaeir Dietrich	HTCTU	HTCTU Director	present
Danielle Westmoreland	Feather River College	Region 1	teleconference
Thad Selmants	Sierra College	Region 2	present
Tom Hetherington	City College of San Francisco	Region 3	present
Kathleen Allen	Chabot College	Region 4	present
Nancee Carrillo	Modesto Junior College	Region 5	not present
Rick Carnahan	Oxnard College	Region 6	teleconference
Tina Andersen- Wahlberg	Glendale College	Region 7	teleconference
Scott James	Santiago Canyon College	Region 8	not present
<i>Vacant</i>		Region 9	
Carl Fielden	Grossmont College	Region 10	present

**STAFF/PRESENTERS**

Scott Valverde	Chancellor's Office	present
Jayne Johnson	HTCTU	present
John Throm	Student Senate Region 2	present
Jaime Montgomery	ATPC	teleconference
Janice Emerzian	CAPED	teleconference

Carl Fielden, committee chairman, convened the meeting by congratulating Gaeir Dietrich as officially the new HTCTU Director.

**Chancellor's Office Update**

- The Governor's May Revision budget proposed a 2.2% growth for the community colleges with an under 1% COLA.
- The state operations budget for the Chancellor's Office will have an impact on the DSPS statewide operations program. The Governor's proposal in the May revise eliminates the furlough program going back to 40hrs/week with the existing 15% reduce pay rate and 1 floating day (personal day) a month.
- Reference:

- Flat World Knowledge – open book resource, accessible, read it online for free, DAISY books upon request.
  - Eric Frank, president of Flat World
  - Bob Livingston, coordinator and retail management instructor of Cerritos College who has been using Flat World’s online textbooks in an open-source pilot program
  - [www.flatworldknowledge.com](http://www.flatworldknowledge.com)
- Bookshare – an online library of digital books for people with print disabilities. This is free to students with disabilities.
  - [www.bookshare.org](http://www.bookshare.org)
- Sherry Miller
- Debra Sheldon (get contact info from Scott Valverde)
- RFB&D (Recording For the Blind & Dyslexic) – a library service of audio books used in schools from coast to coast, in every grade level and every subject, free for students with print and learning disabilities.
  - [www.rfb.org](http://www.rfb.org)
  - Tip: search for authors last name
  - Two formats:
    - Audio Plus – DAISY version
    - Audio Access – wma with drm (digital rights management) version. Zen by Creative and Memorex players are suggested for this format.
- The Chancellor’s Office will be participating at CAPED.
- New Director’s Training – tentatively sometime between September 20 and 24.

### **ATPC Update**

- There are 41,555 requests on the ATPC lotus database to date. The ATPC is trying to update better ways of storing these requests and books as well as implementing an online cart system (fees for service) to download. This is free to the California community colleges.
  - Suggested feature: a Cancel button for orders/requests and an order history feature
- The ATPC is developing a custom FTP site to transmit books to its requestors and hopefully will be out sometime July. They are currently still using the Magic Vortex file transfer system until the FTP site gets launched and activated.
- ATN (AccessText Network) will have a membership of \$364-\$500 starting July to colleges who will sign up individually. ATPC recommends to do book requests through them first where it’s free. ATPC has access and also uses ATN as resource.
  - The AccessText Network (ATN) is a membership exchange network that will facilitate and support the nationwide delivery of alternative files for students with diagnosed print-related disabilities.

- Jaime Montgomery of ATPC pointed out that their volume membership with ATN will cost them \$20,000. This amount will still have to undergo further discussions and negotiations based on ATPC's budget.
- The ATPC had almost 2,000 books ordered this quarter
- Braille production is running at a minimum speed due to budget issues,
- Other projects are currently on hold until the beginning of the new contract year on July 1<sup>st</sup>.
- Jayme Montgomery will be meeting with Greg Kearney of the DAISY Consortium sometime July regarding Braille production through a Mac system.
- ATPC will be doing presentations at AHEAD and CAPED.

### **Student Senate Update**

- John Throm was proud of the success of the last Student Senate General Assembly held at the Westin Bonaventure Hotel in Los Angeles early May this year. This year's theme is "The Road to Access and Success". The next General Assembly will be announced sometime July.
- The At-Large senator election was held for Region 2.
- Student Senate representation to the HTCTU Advisory will have a 2 year term limit.

### **ACT and Web Accessibility Update**

- Jayme Johnson is currently working on:
  - Veterans outreach project
  - HTCTU digital assets and instructional technology infrastructure (licenses, hardware, evaluations, updated technology, lessons, etc.)
  - HiSoftware Compliance Sherriff
  - Atomic Learning Project
  - DAISY, Phoneticom, the SADX plugin for MS Word, Math, Mobile Devices
  - Mac Mini's and advanced administration
  - Considerations for LD and the Web
- Recent Conferences attended:
  - Assistive Technology Industry Association (ATIA): Jan 26-30, Orlando FL • PRESENTING "Captioning Digital Media", "Pulse Pen, Considerations for Higher Education".
  - MacWorld: Feb 9-13, San Francisco, CA • Attended with Dale Kan (HTCTU Tech Specialist)
  - CalWAC: Feb 8-10, Santa Clara, CA • Presenting "Accessible Word Documents"
  - South by Southwest (SXSW): March 12-16, Austin Texas
  - California State University Northridge (CSUN): March 22-27, San Diego CA • PRESENTING "Evaluating the Accessibility of Digital Media" & "SSSLD" & "Institutionalizing Web Accessibility"

- TechEd: April 11-13, Pasadena CA
  
- Upcoming Conference
  - AHEAD: July 12-17, Denver CO • PRESENTING “Pulse Pen”, “Selecting Software for Students with Learning Disabilities”, “Creating Accessible PDF Documents with Acrobat 9”
  
- HTCTU New Intern
  - Shri Kumar Lakshmanan, Alt Media Specialist & Instructional Assistant at Ohlone College, earning a Masters in Instructional Technology & Design from CSUSF. Will be working remotely on projects starting immediately, 90-hour onsite project to be defined for the summer, probable relation to Distance Education.
  
- New Trainings
  - Small Mobile Devices
    - in collaboration with the CSU system, the San Diego State University Interworks Institute.
  - Internet Access with Screen Readers
  - Creating Accessible Content with Dreamweaver
  
- The Distance Education Access Guidelines is currently nearing its completion and undergoing final review by various interest group and hope to get released sometime fall. Scott Valverde asked the committee members for feedbacks on the draft not later than 2<sup>nd</sup> week of June.

### **Director/Alternate Media Update**

- Gaeir Dietrich expressed to the committee her goals as the new HTCTU Director. Collaboration and Advocacy are her keywords.
- Veterans Resource Center (VRC) Project pilot sites (by region order) out of 27 college applicants:
  - Butte College
  - Sacramento City College
  - City College of San Francisco
  - Foothill College
  - Las Positas College
  - Merced College
  - Cuesta College
  - El Camino College
  - Pasadena City College
  - Santa Monica College
  - Long Beach City College
  - Mt. San Antonio College
  - Chaffey College

- Riverside City College
- Grossmont College
- Satellite VRC sites were also chosen where they will provide their own equipments and will get discounted rates for the software. They will also be getting the training and the support system.
- The proposed HTCTU Training Schedule for Summer/Fall 2010 was presented to the committee. Changes and adjustments were made and will be posted at the HTCTU website. [www.htctu.net](http://www.htctu.net)
- The HTCTU will not be cut for next year's budget and may be getting a 2.2% back. The Assistive Computer Technology position will still not get filled for the time being because of the budget and other projects that are being funded.
- The committee agreed to have Myra Lerch do off-site trainings on Learning Styles and Cognitive Skills and TBI/ABI and have Stacey Kayden's Kurzweil trainings offered online.

### **Region Updates**

- John Throm is running for Communications position on June 4.
- Berkeley City College is hiring an Alternate Media Specialist .
- Several colleges in Region 4 have lost their Alternate Media Specialists.
- Grossmont College lost 2 LD Specialists.

### **Handouts Provided**

- Minutes, January 14, 2010
- DE Accessibility Guidelines Draft
- Proposed Summer/Fall 2010 HTCTU Schedule
- Chancellor's Office Memo re: Request / Feedback on Updated DE Guidelines
- 508 Training Listings

**Next Advisory Meeting: September 10, 2010**