

# SANTA MONICA COLLEGE HIGH TECH TRAINING CENTER

## TEACHERS' GUIDE TO THE INTERNET

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## **LESSON ONE: LINKING**

### **Concepts**

Definition of browser

Opening browser software to SMC homepage

Linking

Navigating web pages

Copying text from a web page to Word

### **Assignment**

Finding Information on the SMC Web Site

### **Student Handouts**

Opening Your Web Browser

Navigating

Keyboard Commands

Copy from a Web Page into Microsoft Word

## FINDING INFORMATION ON THE SMC WEB SITE

1. Open either **Netscape** or **Internet Explorer**.  
Observe that the Santa Monica web page is the browser's home page. In other words, the browser opens the Santa Monica College web site automatically.
2. Find the following information from the Santa Monica College web site.  
**As you find the information, copy it into Word.**
  - a. What are the important dates, holidays and breaks for Fall semester, 2000?  
**Hint:** Start by linking to **Admissions**, then to **Dates and Deadlines**.
  - b. What is the telephone extension for English professor, Karin Costello?  
**Hint:** Start by linking to **Campus Resources**; and then to **Campus Directory**, to **Staff Directory**; and finally to **C**.
  - c. What do you learn if you take Library Studies 1?  
**Hint:** Start by linking to **Student Life and Services**, and then to **Class Schedule**.
  - d. When is the Santa Monica College bookstore open?  
What text is required for Don Doten's English 50 course?  
Who is the author of this required text?  
**Hint:** Starting by linking from **Campus Resources** to **Bookstore** and then to **Online Bookstore**.
  - e. Where is the Computer Access Center and who is eligible to use the computers there?  
**Hint:** Link to **Campus Resources** and then to **Student Computer Labs** located in the Learning and Teaching Resources section.
3. If you have not yet established an email account, link to **Student Life and Services**, and follow the links to setting up your email account. Ask your instructor for a handout that covers the steps in this process.

You also have the option of establishing an email account with a web site that offers free email. Some choices include Yahoo ([www.yahoo.com](http://www.yahoo.com)) and Hotmail ([www.hotmail.com](http://www.hotmail.com)).

## LESSON TWO: URLS

### **Concepts**

Definition and components of URLs

Bookmarks

### **Assignment**

Entering URLs to Open Web Sites

Have students create a bookmark folder into which they can add bookmarks for every site they might want to revisit.

### **Student Handouts**

URLs

Sources for Online Texts

Bookmarks

## ENTERING URLS TO OPEN WEB SITES

As you complete each item, record in Word the name of the web site and the relevant information you discovered.

### MERRIAM WEBSTER'S DICTIONARY

1. Open the Merriam Webster Dictionary web site by entering its URL [www.m-w.com](http://www.m-w.com)  
A text version is available.
2. Left click in the **Collegiate® Dictionary** edit box.
3. Enter the word **diffident**.
4. Left click on the **Look it up** button or press Enter to look up the definition of **diffident**.
5. Copy the definition into Word.
6. Look up another word of your choosing, and copy its definition into Word.
7. From the Merriam-Webster home page, link to the **Word of the Day**, and copy its definition into Word.

### WEATHER CHANNEL

1. Open the Weather Channel web site by entering its URL [www.weather.com](http://www.weather.com)
2. What is the current temperature and the five day forecast for Santa Monica?

### INTERNET MOVIE DATA BASE

1. Open the Internet Movie Database web page by entering its URL [www.imdb.com](http://www.imdb.com)
2. What is the IMDb movie of the day?
3. Do a movie search for a past movie you have enjoyed. Who was the screen writer?
4. Do a search for a movie actor or actress. Where was he/she born? What was his/her first movie?

### CALIFORNIA LEAGUE OF WOMEN VOTERS

1. Open the Project Vote Smart web site by entering its URL
2. Open the California League of Women Voters web page by entering its URL [www.ca.lwv.org](http://www.ca.lwv.org)
3. Link to **links to interesting and information sites**. This link is located under the header **Links to Outside Sources**.
4. Link to **Project Vote Smart**. This link is located under the header **Other CA Government Information**.<sup>1</sup>
5. Link to **Candidates Issues and Much More**.
6. Link to **Search the Presidential Candidates' Public Statements!**
7. Link to the **list of candidates**.
8. Link to a candidate.
9. Read and/or listen to one of the candidate's public statements.
10. Write your reaction to the statement in Word.

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<sup>1</sup> The Project Vote Smart URL is <http://www.vote-smart.org/>.

## WEB SHOPPING

### Amazon, the Largest Bookstore on the Internet

1. Open Amazon by entering its URL [www.amazon.com](http://www.amazon.com) A text version is available.
2. Find the Search combo box.
3. Open the combo box, and choose **Books**.
4. Press **Enter**, or left click the **GO!** button..
5. In the **Title** edit box, enter **Internet Rough Guide 2000**.
6. Left click on the **Search Now** button.
7. Who is the author and what is the price?
8. What is another book purchased by people who also purchased this book?
9. Read a review of the book.
10. Do your own search by subject, author, or title.

### Lands End

1. Open Lands End by entering its URL [www.landsend.com](http://www.landsend.com)
2. Find the price, item number and available colors for a men's short-sleeve V-neck T-shirt:
3. Find the name, item number, and price of something else you might like from Lands End.

### GETTY MUSEUM

1. Open the Getty Museum web page by entering its URL [www.getty.edu/museum](http://www.getty.edu/museum)
2. Find an image of a painting by Cezanne that is in the Getty collection.
3. Where is the Getty Museum located and which buses can take you there?

### EDMUNDS.COM

1. Open the Edmunds.com web site by entering its URL [www.edmunds.com](http://www.edmunds.com)
2. Find the price that a Toyota dealer pays Toyota (i.e. dealer invoice price) for a new 2000 Toyota Camry CE.

### LEARNING DISABILITIES RESOURCES by Richard Wanderman

1. Open the Learning Disabilities Resources web site by entering its URL [www.ldresources.com](http://www.ldresources.com)
2. Link to **Essays and Articles**.
3. Link to the article **What is Intelligence, Anyway?**
4. Read and/or listen to the article. Try both the unformatted version and the LiveInk version.
5. Use Word to write a paragraph summarizing Asimov's thesis and your reactions to it.

## GRAMMAR QUEEN

1. Open the Purdue University Writing Lab web page by entering its URL  
<http://owl.english.purdue.edu/writers/by-topic.html>
2. Link to **Spelling**.
3. Link to **Spelling: Sound-Alike Words**.
4. Find the correct meanings for *all ready* and *already*.
5. Enter this information in Word.
6. Find another set of Sound-Alike Words that have confused you in the past. Read the explanation. Do you understand the differences between the words now? Enter what you learned in Word.
7. Return to the home page of Purdue Owl Handouts Indexed by Topics.
8. Is there another topic in which you are interested? Please note that some of the topics offer exercises for practicing your grammar skills.

## ON-LINE BOOKS PAGE

1. Open the On-Line Books Page web site by entering its URL  
<http://digital.library.upenn.edu/books/>
2. Link to **Titles** located under the heading **BOOKS-ON-LINE**.
3. Left click in the **Title** edit box, and enter **Hamlet**.
4. Left click on the **Search!** button or press Enter.
5. Link to the online **Hamlet** available through MIT.  
You are now going to search Hamlet for a specific passage.
6. Link to Act I, Scene III.
7. Open your browser's **Edit** menu, and choose the **Find** command.
8. In the Find edit box, enter **This above all**.
9. Left click on the **Find Next** button (Alt + F) or press Enter.
10. Press the Escape key or left click on the **Cancel** button to remove the Find dialogue box.
11. Copy the following passage into Word.  
**This above all: to thine ownself be true,  
And it must follow, as the night the day,  
Thou canst not then be false to any man.**
12. Navigate back to the **Search** page and create your own search for an online text.
13. Copy a passage from the book of your choice into Word. Please enter the book title and author.

Please refer to your handout **Sources for Online Texts** for more web sites offering electronic text.

## SANTA MONICA COLLEGE FACULTY HOME PAGES

1. Open the SMC Faculty Home Pages web site by entering its URL **homepage.smc.edu**
2. Link to **Sorted by Department**.
3. Link to **Mathematics**.
4. Link to **John Kennedy**.
5. Read Professor Kennedy's *Short Biography* and find the year he started teaching at Santa Monica College.
6. Copy the sentence with this information into Word.

## DICTIONARY OF COMPUTER TERMS

1. Navigate to the Dictionary of Computer Terms by entering its URL [www.currents.net/resources/dictionary/index.html](http://www.currents.net/resources/dictionary/index.html)
2. Link to **Emoticons** by left clicking on the Emoticon button or tabbing to the button and pressing Enter.
3. In Word write the definition of emoticons.
4. In Word create the emoticon called the **classic smiley**.

## EMAIL URLS

### A Word A Day

When we first establish our email accounts, most of us are not receiving a lot of email. To practice retrieving your email and to enhance your vocabulary, consider subscribing to the email service *A Word A Day*. The web site is <http://wordsmith.org/awad/>

### Blue Mountain

- The Blue Mountain web site gives you the opportunity to send electronic greeting cards. The URL is [www.bluemountain.com](http://www.bluemountain.com)
- If you have the email address of someone to whom you would like to send a greeting card, proceed to the Blue Mountain web site.

## **LESSON THREE: INTERNET GLOSSARIES**

### **Concepts**

Internet Glossaries

Printing Web Pages

### **Assignment**

Using Internet Glossaries

### **Student handout**

Internet Glossaries

Printing Web Documents

## USING INTERNET GLOSSARIES

As you find definitions, please copy them into Word.

1. Open an Internet glossary and look up definitions to the following terms:  
**FAQs**  
**hyperlink**  
**home page**

### Special Note:

Some students have reported that Netdictionary and the Glossary of Design Terms have clear definitions.

2. Open the Delphi Internet, Navigating the Web, Glossary of Internet Terms by entering its URL: [www.delphi.com/navnet/glossary](http://www.delphi.com/navnet/glossary)  
Find the definition for **spider**.
3. Look up the term **browser** in three Internet glossaries. For each glossary, copy the following information into Word.  
name of the glossary,  
URL of the glossary, and  
definition of *browser* provided by that glossary.

In Word, identify which was the most useful definition and explain why.

4. Ask your instructor how to create a bookmark for your favorite glossary. Create a folder in which to place this bookmark.

## **LESSON FOUR: SEARCHING THE INTERNET FOR INFORMATION**

### **Concepts**

Portals  
Search engines  
Meta Search engines  
Search directories  
Authenticity of Information  
Bookmarks

### **Assignments**

Portals  
Search Directories  
Search Engines  
Experimenting with Inclusion and Exclusion  
MetaSearch Engines  
Ask Jeeves  
Specialized Subject Guide  
Personal Search  
Evaluating Web Pages

### **Student Files**

Personal Search  
Evaluating Web Pages  
HotBot Search Log

# SEARCHING THE INTERNET FOR INFORMATION

## PORTALS

Using the celebrated portal web site, Yahoo ([www.yahoo.com](http://www.yahoo.com)), find the following information.

1. Find the current price of Microsoft stock.

### Strategy

- a. Navigate to the Yahoo web site by entering its URL [www.yahoo.com](http://www.yahoo.com).
- b. Read and/or listen to the frequently accessed links (e.g., Travel, Sports, Weather, etc) at the beginning of the Yahoo's home page until you see and/or hear **Stock Quotes**.
- c. Link to **Stock Quotes** and then to **symbol lookup**.
- d. In the symbol lookup edit box, enter **Microsoft**, and press Enter.
- e. Link to Microsoft by left clicking on its symbol.

*Special note:* If you get two sets of symbols, use the one without the "P" at the end. The "P" refers to preferred stock.

3. Find a map of the area around Santa Monica College. The address is 1900 Pico Blvd., Santa Monica, CA, 90405
  - After you get the map, experiment with the zoom in and zoom out features.
  - Get directions to Santa Monica College from your home or another address.
  - Find a map of another location of interest to you.
4. Find today's television programming for your zip code.  
Link to a web site of a television program in which you are interested.

## SEARCH DIRECTORIES

1. Use Yahoo to find a biography of Cesar Chavez.  
**Strategy**  
Start by opening **Yahoo**; link to **Reference** and then to **Encyclopedia**, and then to **Britannica.com**.
2. Find information on the treatment of attention deficit disorders.  
**Strategy**  
Start by opening **Yahoo**, link to **Health**, to **Diseases and Conditions**, to **All Diseases and Conditions**, and then to **Attention Deficit Disorders**.
3. Find information on the pet of your choice. Try to be as specific as possible. For example, if you are looking for information on dogs, choose a specific breed. Remember you are starting from a general category and continuing to narrow your category until you find a relevant web page.

## USING SEARCH ENGINES

### Yahoo

Yes, the celebrated portal and directory is ALSO a search engine. Use Yahoo's search engine to complete the following searches.

1. Find information on swimming with Dolphins.
2. Find a restaurant in Los Angeles that serves vegetarian food.
3. Who was the first man to walk on the moon?

### Hotbot

Use the search engine Hotbot to complete the following searches. Use the **HotBot Search Log** file to record your search results.

1. What are some of the books written by the author Henry David Thoreau?
2. Find the full text of the poem *Road not Taken* by Robert Frost.
3. Which teams played in the 1958 baseball World Series, and which team won?
4. How long should you cook a 15 pound turkey?
5. Using a search tool that can find images, search for a picture of one of Claude Monet's water lilies paintings.

#### Strategy

- a. Go to the **Hotbot** web site ([www.hotbot.com](http://www.hotbot.com)).
- b. Check the **Pages Must Include: image** checkbox.
- c. In search edit box, enter +Monet +"Water Lilies".
- d. Press **Enter** or left click the SEARCH button.
- e. Save one of the images to your disk.
- f. Insert the saved image into Word.

### Northern Light

Use the search engine Northern Light to complete the following search. Gather some information on museums in Paris.

- Once the search results have appeared, please observe that in the left hand column there is a list of folders.
- Northern Light has taken ALL the search results and organized them into folders. Each folder represents a category related to your search.
- Open a folder on a type of museum you might enjoy.
- Find the web site for a museum you would like to visit.

## Google

Use Google to complete the following searches.

1. Who are the United States Senators from California?
2. How might you acquire a repetitive strain injury using a computer and what are the symptoms?

## **EXPERIMENTING WITH SEARCH INCLUSION (+) AND EXCLUSION (-)**

Be sure you perform the following experiments with a search tool that recognizes - for exclusion and + for inclusion.

1. Search for information on the animal cougar, not the automobile or any sports teams.
2. Search for information on the cougar automobile, not the animal or any sports teams.
3. Search for information on canine teeth, not dogs.

## **METASEARCH ENGINES**

Use **Mamma** or **Dogpile** for the next set of searches.

1. Find the text of Amendment I of the United States Bill of Rights
2. Discover some activities available when traveling in Maui.

## **ASK JEEVES, A NATURAL LANGUAGE SEARCH TOOL**

Use Ask Jeeves to answer the following questions.

Refer to your **Ask Jeeves** handout for information about this helpful search tool.

1. What will the weather be like in San Francisco tomorrow?
2. Where are the Grand Tetons?
3. When can you use a semicolon? Provide one example of the proper use of semicolon.
4. What is the capital of Michigan?

## SPECIALIZED SUBJECT GUIDE

1. Navigate to the Librarians Guide to the Internet by entering its URL <http://lii.org/>.
  - The strength of this search tool is that each web site offered has been carefully evaluated by a librarian for its quality.
  - This search tool works as a subject directory and as a search engine.
2. Experiment with its subject directory by linking to a category of interest to you. Continue until you locate a web page on the subject of your choice.

## COMPLETING YOUR OWN SEARCH

### GOAL

Complete Internet research on the topic of your choice using at least three of the following search tools:

- Yahoo (searching in categories and/or search engine)
- HotBot, search engine
- AltaVista, search engine
- Mamma or Dogpile, meta search engines
- Google
- Ask Jeeves
- NorthernLight

### PROCEDURE

1. In Microsoft Word open the file **Personal Search** from your diskette.
2. Enter your search objective.
3. Record your three search experiences in each of the three search tables.
4. If you have not already, create a bookmark folder and add bookmarks for at least two pages you find interesting.
5. Use the **Evaluating Web Pages** handout to evaluate the reliability of one of your bookmarked pages.

<b>Search Objective</b>	
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#### Search One

Name of Search Tool	
Search Tool Address (URL)	
Type of Search Tool	
Search String or Directory Path	
Name of useful page	
Address (URL) of useful page	
Comments	

**Search Two**

Name of Search Tool	
Search Tool Address (URL)	
Type of Search Tool	
Search String or Directory Path	
Name of useful page	
Address (URL) of useful page	
Comments	

**Search Three**

Name of Search Tool	
Search Tool Address (URL)	
Type of Search Tool	
Search String or Directory Path	
Name of useful page	
Address (URL) of useful page	
Comments	

## EVALUATING WEB PAGES

<b>TYPE OF PAGE</b>	
What is the overall purpose of the page (e.g., sales, news, information, personal, advocacy <sup>2</sup> )?	
<b>AUTHORSHIP</b>	
Who wrote the page?	
What information does the page offer about the author (e.g., credentials, organizational affiliations)?	
What contact information do you have for the author (e.g., telephone number, address, email address)?	
What organization is responsible for the web page? What type of organization is this (e.g., government, education, non-profit, commercial business)?	
What contact information do you have for the organization (e.g., telephone number, address, email address)?	
Does the organization have a copyright <sup>3</sup> for the web page?	
<b>ACCURACY</b>	
Are the sources for factual information clearly indicated?	
Does the page have correct grammar and spelling?	
If the page offers published text (e.g., newspaper article, poem), is it the entire, unmodified version?	

<sup>2</sup> An advocacy page is created by an organization to promote an idea. Examples of advocacy pages are the Democratic Party ([www.democrats.org](http://www.democrats.org)) and the Republican Party ([www.rnc.org](http://www.rnc.org)).

<sup>3</sup> the exclusive, legally secured right to publish, reproduce, and sell the matter and form of a literary, musical, dramatic, or artistic work. This definition is from *britannica.com* (<http://www.britannica.com>).

<b>CURRENCY</b>	
When was the page originally published on the web? When was it last updated?	
<b>OBJECTIVITY</b>	
Do you think the page is biased in any way? If yes, are the biases clearly stated?	
Does the page offer multiple viewpoints (or links to viewpoints) about the topic?	
Is there any advertising on the page? Is it clearly differentiated from the page content?	

## Web Pages on Evaluating the Quality of Web Pages

Evaluating Internet Resources

<http://www.albany.edu/library/internet/evaluate.html>

Evaluating Web Resources

<http://www2.widener.edu/Wolfgram-Memorial-Library/webeval.htm>

How to Critically Analyze Information Sources

<http://www.library.cornell.edu/okuref/research/skill26.htm>

World Wide Web Power Searching, Internet Workshops Fall 1999 - The Teaching Library UC Berkeley.

<http://www.lib.berkeley.edu/TeachingLib/Guides/Internet/pt2ppttx.pdf>

## **LESSON FIVE: MULTIMEDIA ON THE INTERNET**

### **Concepts**

Streaming audio and video

MP3

### **Assignment**

Multimedia Experiences

### **Student Handouts**

A Sampler of Multimedia on the Internet

## MULTIMEDIA EXPERIENCES

### MP3

#### **Playing an MP3 Song**

Play the Overture from Water Music by Handel's Water Music by first accessing the Symphonic Classical music option at mp3.com.

#### **Searching for an MP3 Song**

Use Altavista to search for an MP3 or audio file song.

### STREAMING AUDIO

#### **Playing a Streaming Audio Radio Station**

Access the BBC World Service streaming online radio station through Internet Explorer's Radio Station Guide.

### STREAMING VIDEO

#### **Playing a Streaming Video**

Use altavista to search for a video on a subject of interest to you.

## **LESSON SIX: SMC LIBRARY ELECTRONIC RESOURCES**

### **Concepts**

Opening Library web site

Searching the Library catalogue by author, title, and subject

Searching for resources using Library databases

Finding information about the SMC Library

Getting useful information from suggested Internet Resources

### **Assignment**

Sampling Santa Monica College Library Internet Resources

### **Student Handouts**

Not developed yet

Students are welcome to have copies of the exercises.

## SAMPLING SANTA MONICA COLLEGE LIBRARY INTERNET RESOURCES

### LIBRARY CATALOGUE

#### Searching For a Reference by Author and Copying the Information into Word

**Goal: Complete an author search to find **ONE** reference written by Martin Luther King and copy the information into Word.**

1. Link to the SMC Library home page by entering its URL (**library.smc.edu**)  
or  
by opening the **SMC homepage** ([www.smc.edu](http://www.smc.edu)), linking **Campus Resources**,  
and then to **Library**.
2. Link to **Library Catalog**.
3. In the search edit box, enter **Martin Luther King** (First name first is OK.).
4. Left click the **Author** link.
5. Left click in the check box next to one of Martin Luther King's books.
6. Left click **Print Capture** button on the WebCat toolbar at the top of the page.
7. In the *Choose one of the following: section* near the bottom of the page, choose **View** to *View marked results on the screen*.
8. If you get a second browser window, close this window by left clicking the x in the upper right hand corner of this window.
9. **Select** (highlight) the information.
10. **Copy** the information (Control + C).
11. **Paste** the information into the Word.

## Searching for References by Title and Printing the Information

**Goal: Complete a title search to find a text version and a video of the play, *Hamlet*; and then print these references.**

1. Link to the SMC Library home page by entering its URL (**library.smc.edu**)  
or  
by opening the **SMC homepage** ([www.smc.edu](http://www.smc.edu)), linking **Campus Resources**, and then to **Library**.
2. Link to **Library Catalog**.
3. In the search edit box, enter **Hamlet**.
4. Left click the **Title** link.
5. Left click in the check box next to a text version of *Hamlet* and next to a video of *Hamlet*.
6. Choose **Print/Capture** from the WebCat toolbar.
7. Left click the Print button next to **Print to attached/local printer using File menu's "Print."**
8. You now have an Item Report.
9. If a second browser window opens, just close it.
10. Open the **File** menu and choose **Print**.

## Searching for References by Subject/Browse and Viewing the Information

**Goal: Complete a Subject/Browse search to find references pollution in California and then print these references.**

1. Link to the SMC Library home page by entering its URL (**library.smc.edu**)  
or  
by opening the **SMC homepage** ([www.smc.edu](http://www.smc.edu)), linking **Campus Resources**, and then to **Library**.
2. Link to **Library Catalog**.
3. Activate the **Browse** radio button.
4. In the search edit box, enter **pollution**.
5. Left click the **Subject** link.
6. Find a subject heading containing both pollution and California.
7. Select this link.
8. Select all references available.
9. Print these references.

## Searching for Course Reserve Items

**Goal: Complete a search to find the reserve items for Stromberg's History 12 course.**

1. Link to the SMC Library home page by entering its URL (**library.smc.edu**)
2. or
3. by opening the **SMC homepage** ([www.smc.edu](http://www.smc.edu)), linking **Campus Resources**, and then to **Library**.
4. Link to **Library Catalog**.
5. Link to **Reserve Desk**.
6. In the **Lookup Items on Reserve** edit box enter **Stromberg**.
7. Link to **Instructor**.
8. Link to **Stromberg, Harvey L**.
9. Link to History of the U.S. after 1865 (History 12)
10. Copy the reserve books information into Word.

## LIBRARY DATABASES

### EBSCO Host Master File Premier and Academic Abstracts

**Goal: Find references on legalizing marijuana and email them to yourself.**

1. Link to the SMC Library home page by entering its URL ([library.smc.edu](http://library.smc.edu))
2. or
3. by opening the **SMC homepage** ([www.smc.edu](http://www.smc.edu)), **Campus Resources**, and then to **Library**.
4. Link to **Library Databases**.
5. Link to **All Databases**.
6. Link to **EBSCO Host MasterFile Premier**.
7. Observe the toolbar and note that **Keyword search** is chosen.
8. In the **Find:** edit box, enter **legalizing marijuana**.
9. Left click on the **Search** button.
10. Link to a reference you think might be useful if you were researching this topic.

**Special Note:** If you see an icon of a book next to the reference, you may be able to link to the full text of this reference. Unfortunately, some items with full text icons do not provide full text because permission was not given by the publisher. If a full text version is not available online, you might be able to obtain the full text from our Library's collection.

11. Left click on the **Print/E-mail/Save** button.
12. Indicate the following answers for items 1-4
  1. What do you want to print, email or save? **Current item**
  2. For all the items show the following: **Detailed info (with abstract, if available)**
  3. If available, also include the full text? **Yes. Highlight the Search terms in full text** check box should be checked.
  4. How should the items be delivered? **Via email**.  
Complete the email Address and Subject edit boxes.
13. Left click the **Submit** button.
14. In a few minutes check your email to see if you have received this message.

## Exploring Poetry

**Goal: Find the text of Fog by Carl Sandburg and read explanations provided for each line of the poem.**

1. Open the SMC Library web page.
2. Link to **Library Databases**.
3. Link to **All Databases**.
4. Link to **Exploring Poetry**.
5. Link to **Poems and More**.
6. In the Enter edit box, enter **fog**.
7. Be sure the **radio button Poem** is selected
8. Left click one of the **Search** buttons.
9. Link to **Fog**.
10. You will see the full text of the poem with a link for each line.  
Follow the link to any line of interest and read the explanation.

## SMC LIBRARY INFORMATION

1. Link to the SMC Library home page by entering its URL (**library.smc.edu**)  
or  
by opening the **SMC homepage** ([www.smc.edu](http://www.smc.edu)), **Campus Resources**, and then to **Library**.
2. Link to **Library Information**
3. Find the following information and enter it into Word.
  - a) Library hours
  - b) Number of books you can check out
  - c) Length of time you may check out a book
  - d) Location of copy machines

## SMC LIBRARY INTERNET RESOURCES PAGE

1. Link to the SMC Library home page by entering its URL (**library.smc.edu**)  
or  
by opening the **SMC homepage** ([www.smc.edu](http://www.smc.edu)), **Campus Resources**, and then to **Library**.
2. Link to **Internet Resources**.
3. Find a web site that might be helpful if you are studying anthropology.
4. Copy the title and URL of the web site into Word.
5. Find a web site that might be helpful for one of your current courses.
6. Copy the title and URL of the web site into Word.

## **LESSON SEVEN: BOOKMARKS**

### **Concepts**

Definition of Bookmarks

Adding a bookmark

Opening a web site with a bookmark.

### **Assignment**

Adding a Bookmark and Opening a Web Site with a Bookmark

### **Student Handout**

Bookmarks

If you feel your student has had ample practice with bookmarks during the search lesson, skip this lesson.

## **ADDING A BOOKMARK AND OPENING A WEB SITE WITH A BOOKMARK**

Complete the following activities for Netscape or Internet Explorer.

1. Navigate to a web site in which you are interested.
2. Create a bookmark for this web site.
3. Quit your browser software.
4. Open your browser software.
5. Open the web site you bookmarked by choosing its bookmark.

## **ADJUSTING COLORS, FONTS, AND PRESENCE OF GRAPHICS**

OPTIONAL

### **Student Handouts**

Loading Pages Without Graphics

Adjusting Colors

Adjusting Fonts

## INTERNET TEST

Open the file **Internet Test Log** from your diskette. As you complete the following searches, enter the requested information in your **Log**.

1. Use Hotbot to learn who won the Nobel Peace Prize in 1977. (1)
2. Open an Internet portal site.  
On this portal site, find a link to information on movies. Choose a current movie in which you are interested and find a local theater playing this movie and the times the movie is showing.  
Find a review of this movie. (2)
3. Use Ask Jeeves to find the text of Martin Luther King's *I Have a Dream* speech. (1)
4. From the SMC web site, find out what events (theatre, art exhibits, etc.) are scheduled for this week. (1)
5. Use Google to find a web site with information on an author, artist or musician of your choice. (1)
6. What is the current temperature and humidity in Sydney, Australia?  
(1)
7. Search for an image and then show your instructor the results of your search.  
Save the image to your diskette.  
Insert the image into Word. (3)

## INTERNET TEST LOG

1)

Nobel Peace Prize

HotBot Search String	
Winner	

2)

Movie

Portal	
Movie location and times URL	
Movie theater, location and times	
Movie review URL	
VERY brief summary of review	

3)

Speech

AskJeeves question	
I Have a Dream Speech URL	

4)

SMC Events

SMC Events for this week	
--------------------------	--

5)

Author, Artist, Musician

Google Search string	
URL	

6)

Sydney Weather

Weather site URL	
Sydney's temperature and humidity	

7)

Image

Image URL	
Image	